

**ROADS REVENUE BUDGET - 2015 to 2016 – 1<sup>st</sup> QUARTER UPDATE**

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**1.0 EXECUTIVE SUMMARY**

- 1.1 The purpose of this report is to advise Members of the roads revenue budget position at the end of the 1<sup>st</sup> Quarter of financial year 2015/16.
- 1.2 This report follows-on from the report presented earlier in the year at the February Area Committee, which provided information on road maintenance revenue activities being delivered in 2014/15.
- 1.3 2015/16 Budget - The overall roads maintenance budget for this financial year, 2015/16 year (excluding winter maintenance and coastal protection budgets) is £3,912,227. The allocated budget for the Bute and Cowal Area is £835,987, of which, £202,605 has been spent at the end of the 1<sup>st</sup> Quarter – or 24%. This is where we would expect the spend to be at this point in the financial year. The remainder of the budget will be managed over the rest of the financial year.

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**2.0 SUMMARY**

- 2.1 This report follows-on from the report presented earlier in the year at the February Area Committee, which provided information on road maintenance revenue activities being delivered in 2014/15.

**3.0 RECOMMENDATIONS**

- 3.1 That the Committee notes this report.

**4.0 DETAILS**

- 4.1 Members were presented with three reports earlier in the 2014 to 2015 financial year which provided information on the roads maintenance revenue budget. This report provides end-of-year financial information on roads maintenance spend for the 2014 to 2015 financial year-end and for the 1<sup>st</sup> Quarter of the 2015 to 2016 financial year.
- 4.2 The roads revenue budget has been reduced year-on-year for the last several years. Figures in this report show a reduction from £871,752 for the 2014 to 2015 financial year to £835,987 for this financial year for the Bute and Cowal Area. The Roads Operations Budget is proposed in line with the Roads Maintenance and Management Strategy and the Roads Maintenance and Asset Management Plan (RAMP). The RAMP identifies the level of works required in the Well Maintained Highways document (national document) that was current in 2004. Whilst funding levels don't allow this level of activity to be delivered, works are prioritised to ensure the safety of the travelling public.
- 4.3 Roads revenue expenditure is closely monitored by separating types of work into different 'activities'. This report is based solely upon financial information which has been collated through the 'Total' costing system. Budgetary figures provided in the Appendices to this report represent the final year-end for the last financial year and the 1<sup>st</sup> Quarter spend for the present financial year. Winter maintenance and coastal protection costs have been excluded from this report.
- 4.4 Appendix 1 shows the overall roads revenue maintenance budget for 2014 to 2015 for each area. The overall roads maintenance budget for the 2014/15 year (excluding winter maintenance and coastal protection) was £4,145,227 as indicated in the table.

- 4.5 Appendix 2 shows spend for all activities in the Bute and Cowal Area for year 2014 to 2015. It indicates clearly where savings have been made; it also shows which activities we were able to increase our expenditure on. Savings have been made in patching and footway works allowing an increased expenditure on scrub-cutting, road markings and traffic signs.
- 4.6 Appendix 3 shows the overall roads revenue maintenance budget for 2015 to 2016 for each area. The overall roads maintenance budget for the 2015/16 year (excluding winter maintenance and coastal protection) is £3,912,226 as indicated in the table.
- 4.7 Appendix 4 provides information on percentage spend for Q1 in 2015 to 2016 for each Area. Spend at the end of Q1 was £1,037,925; this equates to 27% of the original budget.
- 4.8 Appendix 5 shows spend for all activities in the Bute and Cowal Area for the first quarter in year 2015 to 2016. It indicates a spend of £202,605 for the end of Q1, or 24% of the budget of £835,987.
- 4.9 Appendix 6 shows what level of service can be provided for each activity, the unit rate (cost) has been estimated for undertaking units of work i.e. a square metre of patching or a metre of ditch cleaned. In this report the budget spent for each activity has been divided by the estimated unit rate for that activity to give the amount of work that would be expected to have been achieved within that budget spend in the Helensburgh and Lomond Area.
- 4.10 Appendix 7 shows graphically how some of the main work activities progressed throughout the 2014 to 2015 year in financial terms. Budget profiles are set for each budget line and are used to manage actual expenditure against available budget. Appropriate action has been taken over the financial year to achieve a level of satisfactory performance, whilst ensuring that we work within the available budget. Graphs show 'target' spend versus 'actual' spend.
- 4.11 Appendix 8 provides information in similar format to Appendix 7 for the 1<sup>st</sup> Quarter of this financial year – 2015 to 2016.

## **5.0 CONCLUSION**

- 5.1 This report provides Members with a financial update on the roads revenue maintenance budget for the last financial year 2014 to 2015. It indicates that there was a saving of 4% in the Bute and Cowal roads maintenance revenue budget with a 7% overspend overall.
- 5.2 This report also provides Members with a financial update on the roads revenue maintenance budget for the first quarter of the financial year 2015 to 2016. It indicates an average spend of 24% in the Bute and Cowal Area and 27% overall.
- 5.3 Further quarterly reports will continue to be presented to Members at future Area Committees.

## **6.0 IMPLICATIONS**

6.1	Policy	Works assessed and carried out under the current Roads Asset Management and Maintenance Plan.
6.2	Financial	The available Roads revenue budget is below that required in terms of the RAMP.
6.3	Legal	None
6.4	HR	Roads revenue maintenance works are delivered by both Roads Operations and Amenity Operatives.
6.5	Equalities	None
6.6	Risk	Deterioration of road network if budget not spent effectively.
6.7	Customer Services	Maintains service level commitment set out in Service Plan.

### **Executive Director of Development and Infrastructure**

**Head of Roads & Amenity Services** Jim Smith

28 August 2015

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## **APPENDICES**

Appendix 1 - 2014/15 - Roads Revenue Budget

Appendix 2 - 2014/15 - Year-end spend – Bute and Cowal Area

Appendix 3 – 2015/16 - Roads Revenue Budget

Appendix 4 – 2015/16 - Year-end spend

Appendix 5 – 2015/16 - Year-end spend – Bute and Cowal Area

Appendix 6 – 2015/16 – Q1 – Estimate of works carried out

Appendix 7 – 2014/15 – Spend profiles

Appendix 8 – 2015/16 – Spend profiles

# **APPENDICES**

Roads Revenue Maintenance Budget 2014 to 2015

Activity	Activity Description	Mid Argyll	Kintyre	Islay	MAKI	Lorn	Mull	OLI	Bute	Cowal	B&C	Lomond	Central	Total
0501	Patching	130,000	140,000	60,000	330,000	179,000	88,000	267,000	92,000	205,000	297,000	214,875		1,108,875
0502	Potholing	28,000	26,000	118,000	172,000	172,000	86,000	258,000	26,000	42,000	68,000	55,000		553,000
0701	Bridges				0			0			0		225,000	225,000
0801	Cattle Grids				0			0			0		30,000	30,000
1001	Footways/Kerbs	2,500	2,500	2,500	7,500	4,500	3,000	7,500	22,000	26,000	48,000	29,000		92,000
1401	Drainage/Culverts	9,000	17,000	18,000	44,000	54,000	20,000	74,000	6,000	14,000	20,000	63,000		201,000
1402	Drainage/Ditches	43,000	45,000	66,000	154,000	91,000	58,000	149,000	29,000	69,000	98,000	72,000		473,000
1601	Scrub/Tree Maintenance	12,000	12,000	12,000	36,000	22,000	9,000	31,000	8,000	20,000	28,000	26,000		121,000
1701	Roads Markings/Studs	6,500	14,000	14,000	34,500	19,000		19,000	4,500	28,000	32,500	24,000		110,000
2201	Traffic Signals				0			0			0		30,000	30,000
2301	Traffic Signs	6,000	6,000	6,000	18,000	18,000	23,000	41,000	4,500	9,000	13,500	10,000		82,500
2311	Illuminated Bollards				0			0			0		5,000	5,000
2401	Vehicle Safety Fence	8,500	1,000	1,000	10,500	2,000	1,000	3,000	852	1,500	2,352	1,500		17,352
2411	Street Name Plates	400	400	400	1,200	700	500	1,200		900	900	700		4,000
3201	Emergency Incidents	4,000	4,000	4,000	12,000	12,000	5,000	17,000		9,000	9,000	7,000		45,000
3202	Summer Standby	7,000	7,000	7,000	21,000	7,000	5,000	12,000		13,000	13,000	19,000	13,000	78,000
	<b>Roads</b>	<b>256,900</b>	<b>274,900</b>	<b>308,900</b>	<b>840,700</b>	<b>581,200</b>	<b>298,500</b>	<b>879,700</b>	<b>192,852</b>	<b>437,400</b>	<b>630,252</b>	<b>522,075</b>	<b>303,000</b>	<b>3,175,727</b>
1501	Grass Cutting	23,000	23,000	23,000	69,000	42,000	18,000	60,000	6,500	37,000	43,500	44,000		216,500
1503	Weed Spraying	4,000	4,000	4,000	12,000	14,000	6,000	20,000	8,000	4,000	12,000	20,000		64,000
	<b>Amenity</b>	<b>27,000</b>	<b>27,000</b>	<b>27,000</b>	<b>81,000</b>	<b>56,000</b>	<b>24,000</b>	<b>80,000</b>	<b>14,500</b>	<b>41,000</b>	<b>55,500</b>	<b>64,000</b>	<b>0</b>	<b>280,500</b>
0503	Road Master	82,000	61,000	47,000	190,000	56,000	93,000	149,000	33,000	99,000	132,000	52,000		523,000
1801	Gully Emptying	13,000	13,000	3,500	29,500	38,000	3,500	41,500	9,000	45,000	54,000	41,000		166,000
	<b>Fleet</b>	<b>95,000</b>	<b>74,000</b>	<b>50,500</b>	<b>219,500</b>	<b>94,000</b>	<b>96,500</b>	<b>190,500</b>	<b>42,000</b>	<b>144,000</b>	<b>186,000</b>	<b>93,000</b>	<b>0</b>	<b>689,000</b>
		<b>378,900</b>	<b>375,900</b>	<b>386,400</b>	<b>1,141,200</b>	<b>731,200</b>	<b>419,000</b>	<b>1,150,200</b>	<b>249,352</b>	<b>622,400</b>	<b>871,752</b>	<b>679,075</b>	<b>303,000</b>	<b>4,145,227</b>

## Roads Revenue Maintenance Budget 2014 to 2015

### Budget and Spend for Q4 – Bute and Cowal Area

		2014 / 15		Budget	Percentage
Activity Description		Budgets	Spend to date	Remaining	Budget Spent
0501	Patching	£297,000	£203,683	£93,317	69%
0502	Potholing	£68,000	£106,885	-£38,885	157%
0801	Cattle Grids	£0	£38	-£38	n/a
1001	Footways/Kerbs	£48,000	£33,337	£14,663	69%
1301	Remedial Earthworks	£0	£1,129	-£1,129	n/a
1401	Drainage/Culverts	£20,000	£88,634	-£68,634	443%
1402	Drainage/Ditches	£98,000	£50,997	£47,003	52%
1601	Scrub/Tree Maintenance	£28,000	£42,569	-£14,569	152%
1701	Roads Markings/Studs	£32,500	£44,446	-£11,946	137%
2001	Boundary Fences/Walls	£0	£6,564	-£6,564	n/a
2301	Traffic Signs	£13,500	£29,618	-£16,118	219%
2401	Vehicle Safety Fence	£2,352	£1,815	£537	77%
2411	Street Name Plates	£900	£0	£900	0%
3201	Emergency Incidents	£9,000	£15,415	-£6,415	171%
3202	Summer Standby	£13,000	£11,181	£1,819	86%
<b>Roads</b>		<b>£630,252</b>	<b>£636,311</b>	<b>-£6,059</b>	<b>101%</b>
1501	Grass Cutting	£43,500	£47,209	-£3,709	109%
1503	Weed Spraying	£12,000	£15,048	-£3,048	125%
<b>Amenity</b>		<b>£55,500</b>	<b>£62,257</b>	<b>-£6,757</b>	<b>112%</b>
0503	Road Master	£132,000	£46,141	£85,859	35%
1801	Gully Emptying	£54,000	£91,119	-£37,119	169%
<b>Fleet</b>		<b>£186,000</b>	<b>£137,259</b>	<b>£48,741</b>	<b>74%</b>
		<b>£871,752</b>	<b>£835,827</b>	<b>£35,925</b>	<b>96%</b>

## Roads Revenue Maintenance Budget 2015 to 2016

Activity	Activity Description	Mid Argyll	Kintyre	Islay	MAKI	Lorn	Mull	OLI	Bute	Cowal	B&C	Lomond	Central	Total
0501	Patching	80,783	80,782	80,782	242,347	144,874	72,437	217,311	51,109	119,254	170,363	82,567	0	712,588
0502	Potholing	39,788	39,788	39,788	119,364	133,518	66,759	200,277	21,904	51,110	73,014	35,387	0	428,042
0701	Bridges	0	0	0	0	0	0	0	0	0	0	0	212,000	212,000
0801	Cattle Grids	0	0	0	0	0	0	0	0	0	0	0	28,000	28,000
1001	Footways/Kerbs	2,033	2,033	2,033	6,099	4,067	2,033	6,100	3,003	7,007	10,010	14,790	0	36,999
1401	Drainage/Culverts	15,600	15,600	15,600	46,800	46,867	23,433	70,300	14,700	34,300	49,000	58,900	0	225,000
1402	Drainage/Ditches	50,363	50,363	50,363	151,089	100,907	50,453	151,360	25,380	59,220	84,600	70,950	0	457,999
1601	Scrub/Tree Maintenance	2,100	2,100	2,100	6,300	10,867	5,433	16,300	5,349	12,481	17,830	20,570	0	61,000
1701	Roads Markings/Studs	10,400	10,400	10,400	31,200	20,800	10,400	31,200	7,176	16,744	23,920	17,680	0	104,000
2201	Traffic Signals	0	0	0	0	0	0	0	0	0	0	0	21,000	21,000
2301	Traffic Signs	6,133	6,133	6,133	18,399	8,933	4,467	13,400	5,382	12,558	17,940	13,260	0	62,999
2311	Illuminated Bollards	0	0	0	0	0	0	0	0	0	0	0	4,500	4,500
2401	Vehicle Safety Fence	8,333	8,333	8,333	24,999	16,667	8,333	25,000	7,500	17,500	25,000	25,000	0	99,999
2411	Street Name Plates	300	300	300	900	600	300	900	270	630	900	900	0	3,600
3201	Emergency Incidents	30,000	30,000	30,000	90,000	7,000	3,500	10,500	3,150	7,350	10,500	10,500	0	121,500
3202	Summer Standby	3,000	3,000	3,000	9,000	6,000	3,000	9,000	2,700	6,300	9,000	9,000	12,000	48,000
	<b>Roads</b>	<b>248,833</b>	<b>248,832</b>	<b>248,832</b>	<b>746,497</b>	<b>501,100</b>	<b>250,548</b>	<b>751,648</b>	<b>147,623</b>	<b>344,454</b>	<b>492,077</b>	<b>359,504</b>	<b>277,500</b>	<b>2,627,226</b>
1501	Grass Cutting	28,373	28,373	28,373	85,119	49,653	24,827	74,480	15,960	37,240	53,200	53,200	0	266,000
1503	Weed Spraying	3,933	3,933	3,933	11,799	12,193	6,097	18,290	3,363	7,847	11,210	17,700	0	59,000
	<b>Amenity</b>	<b>32,306</b>	<b>32,306</b>	<b>32,306</b>	<b>96,918</b>	<b>61,846</b>	<b>30,924</b>	<b>92,770</b>	<b>19,323</b>	<b>45,087</b>	<b>64,410</b>	<b>70,900</b>	<b>0</b>	<b>325,000</b>
0503	Road Master	64,667	64,667	64,667	194,001	121,333	60,667	182,000	48,750	113,750	162,500	71,500	0	610,000
1801	Gully Emptying	17,667	17,667	17,667	53,001	42,667	21,333	64,000	35,100	81,900	117,000	116,000	0	350,000
	<b>Fleet</b>	<b>82,334</b>	<b>82,334</b>	<b>82,334</b>	<b>247,002</b>	<b>164,000</b>	<b>82,000</b>	<b>246,000</b>	<b>83,850</b>	<b>195,650</b>	<b>279,500</b>	<b>187,500</b>	<b>0</b>	<b>960,000</b>
		<b>363,473</b>	<b>363,472</b>	<b>363,472</b>	<b>1,090,417</b>	<b>726,946</b>	<b>363,472</b>	<b>1,090,418</b>	<b>250,796</b>	<b>585,191</b>	<b>835,987</b>	<b>617,904</b>	<b>277,500</b>	<b>3,912,226</b>
			<b>%age split</b>		<b>30%</b>			<b>30%</b>			<b>23%</b>	<b>17%</b>		



## Roads Revenue Maintenance Budget 2015 to 2016

## Spend for Q1 – All Areas

	COMBINED AREA BUDGETS *												
	Mid Argyll	Kintyre	Islay	MAKI	Lorn	Mull	OLI	Bute	Cowal	B & C	H & L	**Bridges / Cattle grids etc.	Total
Area Budget	£343,472	£343,471	£343,475	£1,090,418	£726,946	£363,472	£1,090,418	£250,796	£585,191	£835,987	£617,904	£277,500	£3,912,227
Actual Spend - End of Q1	£65,051	£84,712	£165,754	£315,517	£162,452	£121,120	£283,572	£36,392	£166,213	£202,605	£70,183	£166,048	£1,037,925
Remaining Budget	£278,421	£258,759	£177,721	£774,901	£564,494	£242,352	£806,846	£214,404	£418,978	£633,382	£547,721	£111,452	£2,874,302
Percentage Spend	19%	25%	48%	29%	22%	33%	26%	15%	28%	24%	11%	60%	27%

\* Combined Area Budgets - See Appendix 4 for list of activities included.

\*\* Remaining 'central budget' - Bridges, cattle grids, traffic signals, summer stand-by and illuminated bollards

## Roads Revenue Maintenance Budget 2015 to 2016

### Budget and Spend for Q1 – Bute and Cowal Area

Activity	Activity Description	B&C Area Budget	Spend to date	Budget Remaining	Percentage Budget Spent
0501	Patching	170,363	80,278	90,085	47%
0502	Potholing	73,014	23,353	49,661	32%
1001	Footways/Kerbs	10,010	4,963	5,047	50%
1301	Remedial Earthworks	0	1,670	-1,670	n/a
1401	Drainage/Culverts	49,000	31,759	17,241	65%
1402	Drainage/Ditches	84,600	8,155	76,445	10%
1601	Scrub/Tree Maintenance	17,830	678	17,152	4%
1701	Roads Markings/Studs	23,920	9,321	14,599	39%
2001	Boundary Fences/Walls	0	3,444	-3,444	n/a
2201	Traffic Signals	0	264	-264	n/a
2301	Traffic Signs	17,940	5,488	12,452	31%
2401	Vehicle Safety Fence	25,000	0	25,000	0%
2411	Street Name Plates	900	0	900	0%
3201	Emergency Incidents	10,500	1,975	8,525	19%
3202	Summer Standby	9,000	1,996	7,004	22%
	<b>Roads</b>	<b>492,077</b>	<b>173,344</b>	<b>318,733</b>	<b>35%</b>
1501	Grass Cutting	53,200	5,098	48,102	10%
1503	Weed Spraying	11,210	0	11,210	0%
	<b>Amenity</b>	<b>64,410</b>	<b>5,098</b>	<b>59,312</b>	<b>8%</b>
0503	Road Master	162,500	7,587	154,913	5%
1801	Gully Emptying	117,000	16,576	100,424	14%
	<b>Fleet</b>	<b>279,500</b>	<b>24,163</b>	<b>255,337</b>	<b>9%</b>
		<b>835,987</b>	<b>202,605</b>	<b>633,382</b>	<b>24%</b>

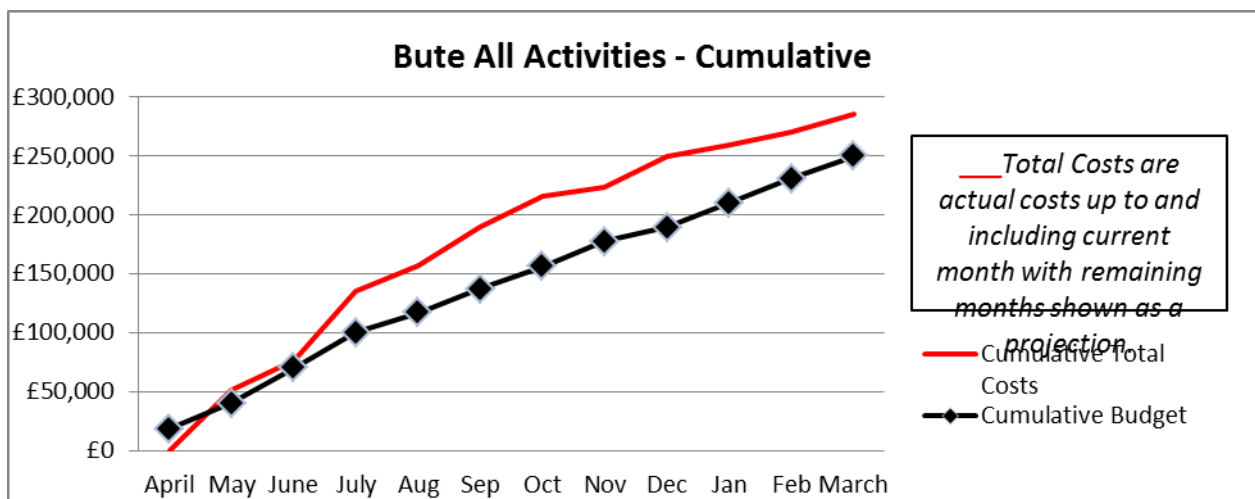
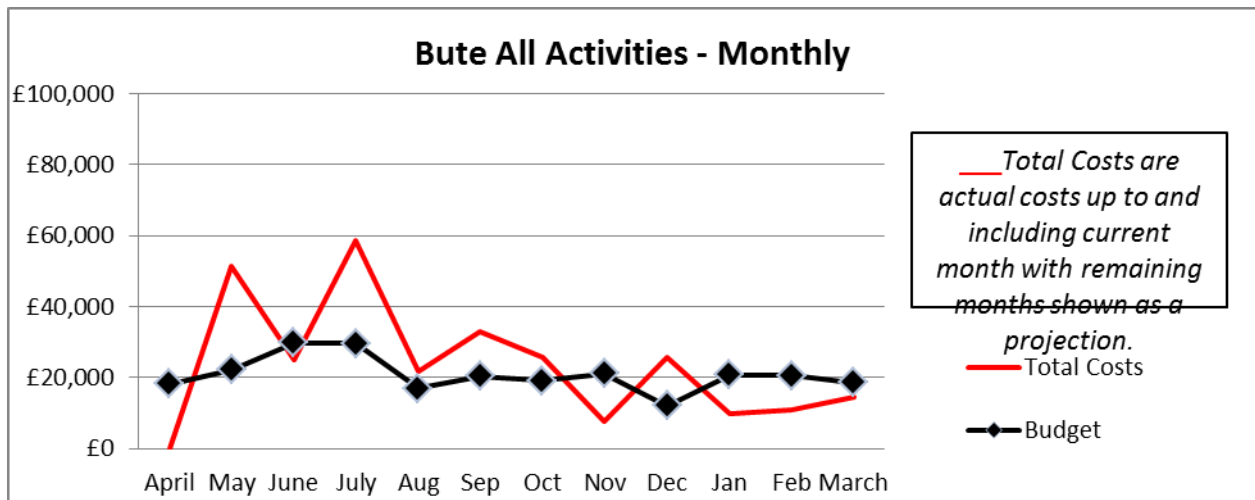
## Roads Revenue Maintenance Budget – Bute and Cowal

End of 1<sup>st</sup> Quarter Spend and Estimate of Percentage of Target Achieved 2015 /16

			B & C 2015/16					Asset:-
Funding	Activity	Unit	Spend to Date	Estimated Works Quantity	% of Asset Management Plan achieved	Target Unit Rate	Target Quantity (from Asset Management Plan)	Inventory Quantity
R10	0501 Patching	sq.m	£ 80,278.00	2632.07	13.34%	£ 30.50	19734.70	1,973,470.00
	0502 Potholing	n/a	£ 23,353.00					
	1001 Footways Resurfacing	sq.m	£ 4,963.00	268.49	10.84%	£ 18.49	2477.87	166,799.84
	1401 Drainage Culverts	no.	£ 31,759.00	815.38	42.48%	£ 38.95	1919.33	3,384.00
	1402 Drainage Ditches	m	£ 8,155.00	4581.46	6.01%	£ 1.78	76250.42	298,972.00
	1501 Grasscutting	m	£ -	0.00	0.00%	£ 0.03	3032116.00	2,599,637.00
	1503 Weedkilling	sq.m	£ -	0.00	0.00%	£ 0.13	246500.00	346,500.00
	1601 Scrub / Tree Maintenance	n/a	£ 678.00					
	2301 Traffic Signs	no.	£ 5,488.00	62.68	56.77%	£ 87.56	110.40	1,035.00
	<b>Totals</b>		<b>£ 154,674.00</b>					

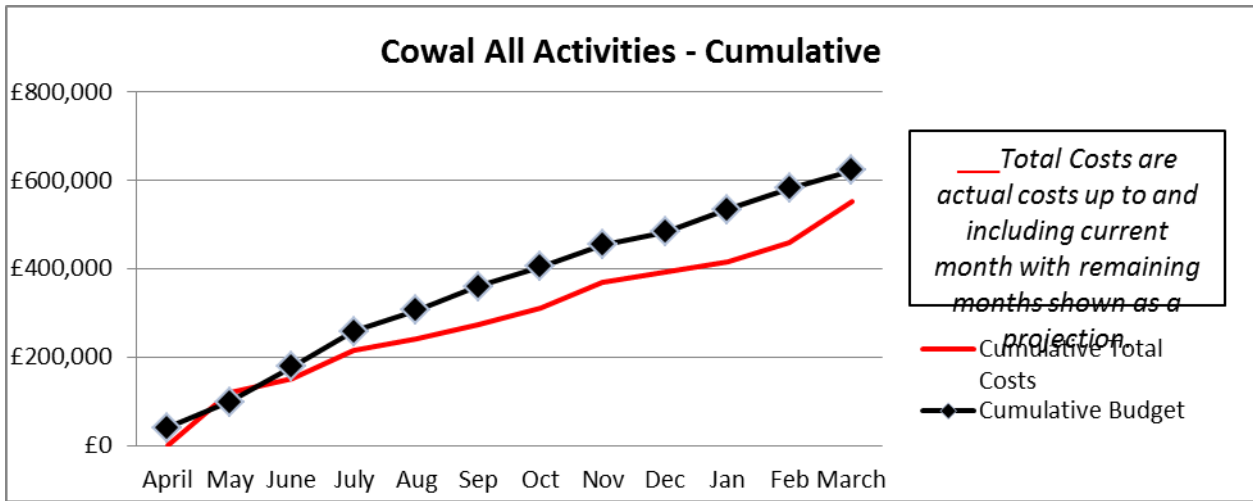
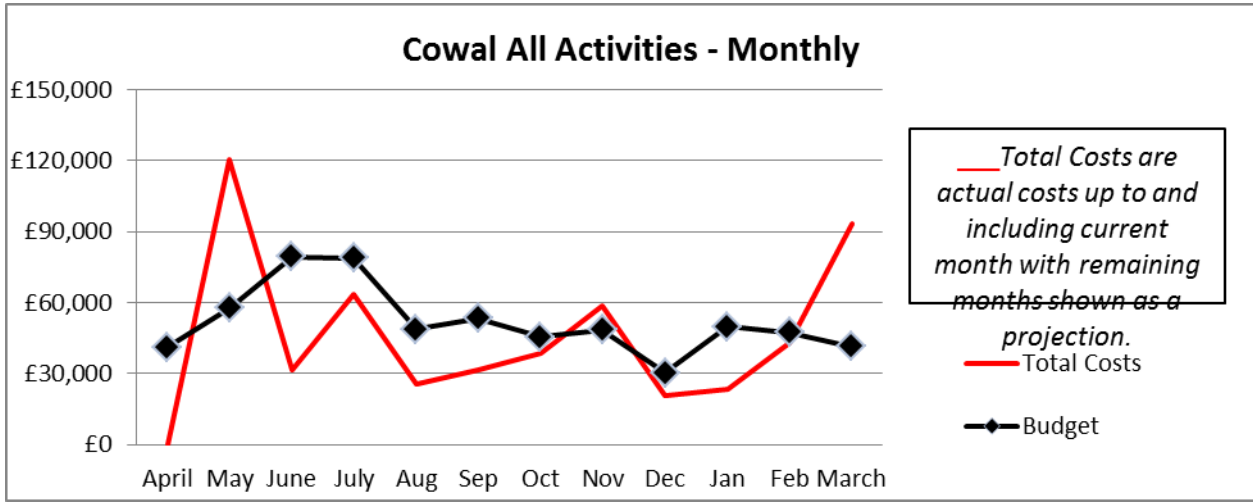
Year End Spend Profile - 2014/15

Bute



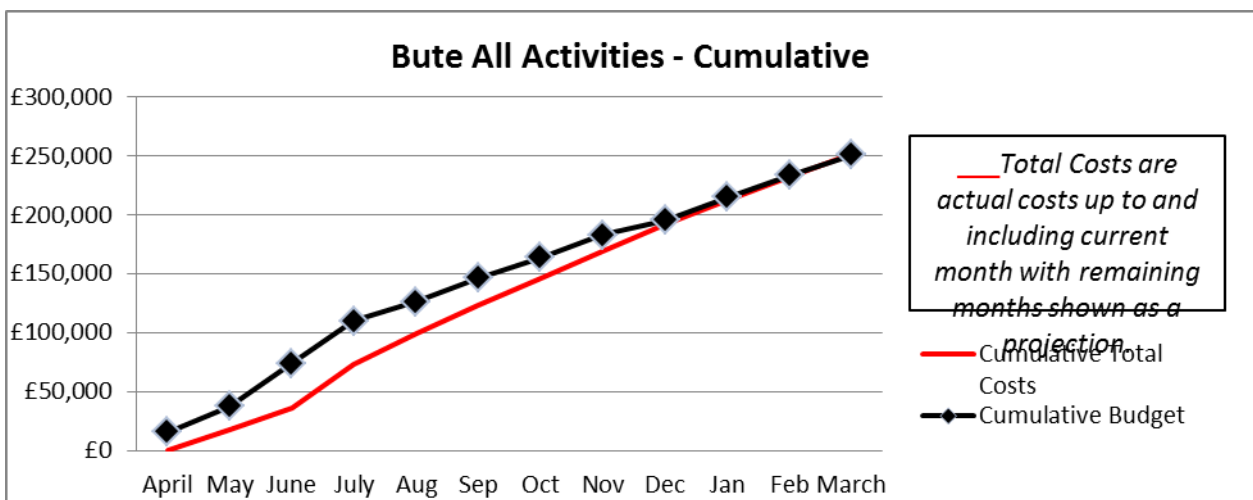
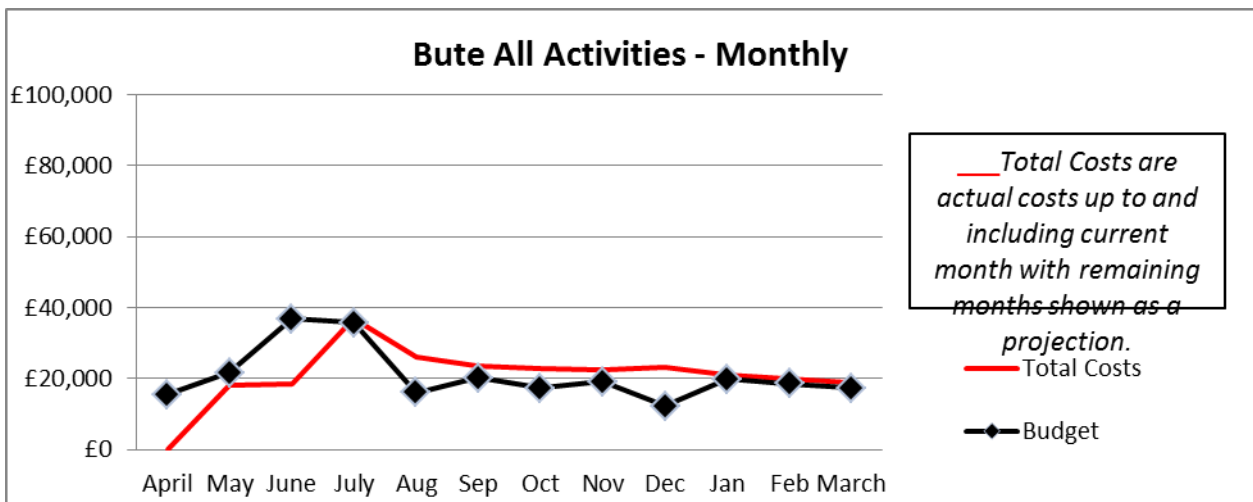
# Year End Spend Profile - 2014/15

## Cowal



1<sup>st</sup> Quarter Spend Profile - 2015/16

Bute



1<sup>st</sup> Quarter Spend Profile - 2015/16

Cowal

